

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
FOR THE YEAR 2012-2013**

**SUBMITTED TO  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
(NAAC)**



**BY  
HOJAI COLLEGE, HOJAI, ASSAM.  
(Established in the year 1964)  
An Affiliated College of Gauhati University,  
&  
A Provincialised College of The Government of Assam.**

## The Annual Quality Assurance Report (AQAR) of the IQAC

### For the year 2012-13

#### Part – A

#### 1. Details of the Institution :

|                                       |   |   |
|---------------------------------------|---|---|
| 1.1 Name of the Institution           | : | Hojai College   |
| 1.2 Address Line 1                    | : | P.O. - Hojai  |
| Address Line 2                        | : | Dist. - Nagaon  |
| City/Town                             | : | Hojai   |
| State                                 | : | Assam   |
| Pin Code                              | : | 782435  |
|                                       |   |   |
| Institution e-mail address            | : | hojaicollege@gmail.com  |
| Contact Nos. / Fax                    | : | 03674-252163  |
| Name of the Head of the Institution : |   | Dr. Biman Kumar Bhatta  |
| Tel. No. with STD Code                | : | 03674-252163  |
| Mobile:                               | : | 9435068018  |
| Name of the IQAC Co-ordinator         | : | Rabindra Kumar Rath   |
| Mobile                                | : | 9435168524  |
| IQAC e-mail address:                  | : | hojaicollegeiqac@gmail.com  |
| 1.3 NAAC Track ID                     | : | <b>ASCOGN11969</b>  |
| 1.4 Website address                   | : | www.hojaicollege.org  |
| Web-link of the AQAR: For ex. :       |   | <a href="http://www.hojaicollege.org/AQAR201213.doc">http://www.hojaicollege.org/AQAR201213.doc</a> : |

#### 1.5 Accreditation Details

| <u>Sl. No.</u> | <u>Cycle</u>     | <u>Grade</u> | <u>CGPA</u> | <u>Year of Accreditation</u> | <u>Validity Period.</u> |
|----------------|------------------|--------------|-------------|------------------------------|-------------------------|
| <b>1.</b>      | <b>1st Cycle</b> | <b>B</b>     | ---         | <b>2004</b>                  | <b>2004-2009</b>        |

1.6. Date of Establishment of IQAC : 09/02/2007

1.7. AQAR for the year : 2012-13

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2012-13 being submitted to NAAC on 28/05/2014

#### 1.9 Institutional Status

Affiliated College : Yes .

Constituent College : No

Autonomous college of UGC : No

Regulatory Agency approved Institution : No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution : Co-education

: Rural

Financial Status : UGC 2(f) & UGC 12B

1.10 Type of Faculty/Programme : Arts + Science + Commerce  
Multi-faculty .

1.11 Name of the Affiliating University : Gauhati University

#### 1.12 Special status conferred by Central/ State Government—

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University : No

University with Potential for Excellence : No

UGC-CPE : No

DST Star Scheme : No

UGC-CE : No

UGC-Special Assistance Programme : No

DST-FIST : No

|                              |   |                   |
|------------------------------|---|-------------------|
| UGC-Innovative PG programmes | : | No.               |
| Any other (Specify)          | : | Normal UGC Grants |
| UGC-COP Programmes           | : |                   |

## 2. IQAC Composition and Activities

|      |   |   |     |
|------|---|---|-----|
| 2.1  | No. of Teachers   | : | 07  |
| 2.2  | No. of Administrative/Technical staff                         | : | 03  |
| 2.3  | No. of students   | : | 02  |
| 2.4  | No. of Management representatives                             | : | 02  |
| 2.5  | No. of Alumni   | : | 01  |
| 2.6  | No. of any other stakeholder and<br>Community representatives | : | 01  |
| 2.7  | No. of Employers/ Industrialists                              | : | 01  |
| 2.8  | No. of other External Experts                                 | : | nil |
| 2.9  | Total No. of members  | : | 18  |
| 2.10 | No. of IQAC meetings held                                     | : | 04  |
| 2.11 | No. of meetings with various stakeholders:                    |   |     |
|      | Faculty   | : | 06  |
|      | Non-Teaching Staff & Students:                                | : | 03  |
|      | Alumni  | : | 02  |
|      | Others  | : |     |

2.12. Has IQAC received any funding from UGC during the year?: **No**

If yes, mention the amount

### 2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

|               |   |           |
|---------------|---|-----------|
| Total Nos.    | : | 02        |
| International | : | Nil       |
| National      | : | <b>02</b> |

State : 00

Institution Level : 01

(ii) **Themes**

1) “Demographic Changes”

2) “Women’s Writing from the Northeast.”

**2.14 .Significant Activities and contributions made by IQAC :**

In the post accreditation period up to 2009 the IQAC could not perform in a systematic and organized manner and its importance was not realized by the stake holders. However, from 2012 the IQAC started playing a proactive role in emphasizing and sustaining quality in teaching, co-curricular and infrastructure areas. In the 2012-13 academic year the IQAC initiated steps to improve matters by encouraging teachers to go for research, to participate in seminars, workshops ; by encouraging students to participate in various sports and cultural activities and competitions and scholarly pursuits ; and pushing for infrastructural development and expanding facilities.

**2.15 .Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year :

Following was the action plan chalked out by the IQAC in the beginning of the year for the academic session 2012-2013.

**Plan of Action** :

In view of the recommendations made by the NAAC peer team in its report in the course of the Assessment and Accreditation process in 2004 and taking in to account the emerging necessities, the college has taken up items from the recommendations on a selective and priority basis and has also added new agenda for fulfillment during this academic year-2012-13.

1. To appeal the Teachers through the Hojai College Teachers' Association to construct an impressive gate of the college in view of the forthcoming Golden Jubilee celebrations.
2. National and State-level seminars, workshops, invited lectures should be organized on a regular basis at reasonable intervals in the college.
3. The college authorities be urged upon to approach the Hon'ble Chief Minister, and the Hon'ble Education Minister through the local concerned MLA and Minister Dr ardhendu Dey to get funds for college development programme.
4. College campus beautification drive be taken up to impart a new and fresh look to the college in view of the approaching Golden Jubilee year in 2014.
5. Students should be encouraged to take part in sports events in local, district level, inter-college and inter-university level as well as in state and national level.
6. To improve the erratic power supply and to maintain steady supply of electricity in the campus a separate transformer be installed in the campus.
7. A basketball court should be developed for the students.
8. Celebration of important days of the year ( Environment day, Hindi Day, Science day etc.)
9. New Books and Journals including Online journals for Library will be procured in addition to INFLIBNET , possibility of online network sharing with major universities of the world be also explored to give a wider access to researchers, teachers and students.
- 10.. To reconstitute Internal Quality Assurance Cell (IQAC) of the college according to the norms laid down by NAAC .
11. A cycle stand should be provided to the students immediately in view of the mess created by haphazard parking of cycles in the campus.
12. Teaching aid like amplifiers and addressing system should be provided for teachers of large classes.
13. Residential quarters for the 4<sup>th</sup> grade employees, watchmen etc be taken up .

14. Aqua guard drinking water supply be made available to students, employees and teachers in the campus.
15. Construction work for a new RCC Physics building should commence in the location adjacent to the new chemistry building.
16. To make an effective use of the alumni for the overall development of the institution
17. To involve more students in community services
18. To provide effective student counseling to create self-confidence and to face global challenges.
19. Arranging educational trips, excursions, etc.
20. The prestigious Annual Lecture programme under the aegis of the HCTA be held annually and the tradition of inviting a renowned educationist, literateur, scientist, environmentalist and eminent person of high social standing and intellectual be continued to inspire the students and teachers and the local citizens.
21. For Persons with Physical Disability (PWD) a Cell be created .

**The outcome achieved by the end of the year :**

- The teachers of the college have decided to contribute to the building of an imposing gate to the college in view of the forthcoming Golden Jubilee celebrations.
- National and State-level seminars, workshops, invited lectures were organized in the college.
- An ICSSR sponsored Interdisciplinary national seminar was held in the college on “ Demographic Changes and Its Impact on Socio-Economic and Cultural Life of the People of Northeast India on 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> of April 2013. Dr. Gayatri Goswami , HOD of Education, Gauhati University delivered the keynote address in the presence of many distinguished participants and guests.
- A UGC sponsored National Seminar on “Representation of Women in the English Fiction from Northeast India” was organized by the Deptt. Of English on 9<sup>th</sup> and 10<sup>th</sup> May 2013 in the college with a wide participation. Eminent writer, critic and professor Dr Udayon Mishra and Dr. Tillotama Mishra along with Dr Nandana Dutta , Prof and Head, Gauhati University, Dr Nigamananda Das from Nagaland University, Dr. Bishnu Charan Das from Assam University, Diphu Campus were the guests. College teachers from Assam and other northeastern states and West Bengal had many lively and brainstorming sessions where various aspects of women’s studies were deliberated upon.
- A Guest Lecture on “The Importance of Translation” was delivered by Dr M.Q.Khan, former Vice-Chancellor of Berhampur University, Odisha organized by the Department of English.
- Important Days and celebrations like Human Rights Day, Women’s Day, Environment Day, Teachers’ Day, Hindi Diwas, Swami Vivekananda’s Birth Day (Youth Day) were observed with pomp and gaiety and guest speakers exhorted the students on the significance of the celebration of these days.
- As a result of a representation to the local MLA and Hon’ble Minister in the Assam Cabinet , Dr. Ardhendu Dey, earth filling of the college ground along the college road was taken up and half of the field which was like a swamp earlier has been filled and fit for activities like games and open meetings etc.
- Under the College campus beautification scheme, new pavements with coloured concrete blocks in the campus was constructed, rooms and halls were painted and barbed fencing was erected and small gardens were set up.
- Construction of a basketball court started.
- Construction of Residential quarters for the 4<sup>th</sup> Grade employees, especially for the night watchmen started.
- Construction of a cycle stand completed where 500 and more cycles of the students could be parked without fear of being stolen.



- Professors of general classes like English, Pol. Science, Economics, Education and MIL subjects who normally address students numbering 200 and a little more were provided with battery operated speaker-amplifier system as teaching aid to use in the class rooms.
- Providing safe and filtered drinking water to students through installation of large Aqua guard machines started.
- Work started on the new Physics Building was completed in time and the Physics Department along with two labs shifted there.
- More teachers have been granted research projects funded by UGC and other agencies. Seventeen (17) Minor Research Projects were undertaken with UGC assistance in the academic year.
- New books and journals worth Rs. Rs.1,42,319/-/- were purchased to replenish the library INFLIBNET is active and benefitting the teaching staff and researchers and students.
- Eleven students who acquired NCC “B” and “C” certificates succeeded in getting appointments in the Indian military and other paramilitary services.
- Seven students won accolades for the college in various individual and group events in Inter college and youth festival competitions.
- Cell for Physically Challenged Person created.

\* *Attach the Academic Calendar of the year as Annexure.*

2.15. Whether the AQAR was placed in statutory body : **Yes**

Provide the details of the action taken :

The Governing Body of the college is the authority to look after the management and its meeting is held normally at an interval of three months or earlier if some emergent issue arises. The AQAR for 2012 was placed in the Governing Body later and the GB gave its retrospective consent. However, in a general way the Governing Body had authorized the Principal and the IQAC to prepare a realistic action plan and implement the actions taking in to consideration the resource and infrastructure available in the institution.

## **Part – B**

### **Criterion – I**

#### **1. Curricular Aspects**

##### **1.1 Details about Academic Programmes**

| Level of the | Number of | Number of | Number of | Number of value |
|--------------|-----------|-----------|-----------|-----------------|
|--------------|-----------|-----------|-----------|-----------------|

| Programme        | existing Programmes | programmes added during the year | self-financing programmes | added / Career Oriented programmes |
|------------------|---------------------|----------------------------------|---------------------------|------------------------------------|
| PhD              |                     |                                  |                           |                                    |
| PG               |                     |                                  |                           |                                    |
| <b>UG</b>        | <b>18</b>           | <b>Nil</b>                       | <b>Nil</b>                | <b>Nil</b>                         |
| PG Diploma       |                     |                                  |                           |                                    |
| Advanced Diploma |                     |                                  |                           |                                    |
| Diploma          |                     |                                  |                           |                                    |
| Certificate      |                     |                                  |                           |                                    |
| Others           |                     |                                  |                           |                                    |
| <b>Total</b>     | <b>18</b>           | <b>Nil</b>                       | <b>Nil</b>                | <b>Nil</b>                         |

|                   |  |  |  |  |
|-------------------|--|--|--|--|
| Interdisciplinary |  |  |  |  |
| Innovative        |  |  |  |  |

1.2 (i) **Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

(ii) **Pattern of programmes:**

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | Nil                  |
| Trimester | Nil                  |
| Annual    | <b>18</b>            |

1.3 **Feedback from stakeholders\* Alumni**

**Parents Employers Students**

**(On all aspects)**

|                          |                          |                          |                                     |
|--------------------------|--------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|-------------------------------------|

Mode of feedback :

Online      Manual      Co-operating schools (for PEI)

|                          |                                     |                          |
|--------------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|-------------------------------------|--------------------------|

\*Please provide an analysis of the feedback in the Annexure

1.4 **Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

The College is affiliated to Gauhati University and the university revises / updates regulations and syllabi from time to time. No major revision or update has been done in this academic year.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

|    |
|----|
| No |
|----|

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|   |           |                  |                      |            |           |
|---|-----------|------------------|----------------------|------------|-----------|
| <b>2.1 Total No. of permanent faculty</b> | Total     | Asst. Professors | Associate Professors | Professors | Others    |
|   | <b>71</b> | <b>26</b>        | <b>27</b>            | <b>Nil</b> | <b>18</b> |

**2.2 No. of permanent faculty with Ph.D.**

|           |
|-----------|
| <b>11</b> |
|-----------|

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

| Asst. Professors |   | Associate Professors |     | Professors |     | Others |     | Total |   |
|------------------|---|----------------------|-----|------------|-----|--------|-----|-------|---|
| R                | V | R                    | V   | R          | V   | R      | V   | R     | V |
| Nil              | 3 | Nil                  | Nil | Nil        | Nil | Nil    | Nil | Nil   | 3 |

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

|     |
|-----|
| Nil |
|-----|

|     |
|-----|
| Nil |
|-----|

|           |
|-----------|
| <b>18</b> |
|-----------|

**2.5 Faculty participation in conferences and symposia:**

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 1                   |                |             |
| Presented        | 1                   |                |             |
| Resource Persons |                     |                |             |

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

1. Presentation of papers by students in some departments during departmental seminars .
2. Audio visual presentation through use of computers and

LCD Projectors.

3. Field trips to local and nearby forests, bio-reserves, places of archaeological and historical interest.
4. Role playing - that is students attempting to teach a class while teachers watch and guide.

2.7 **Total No. of actual teaching days during this academic year**

180

2.8 **Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) :**

The institution is affiliated to Gauhati university and does not have any freedom to introduce any reforms as regards examination pattern or evaluation. It follows the guidelines and directive of the rules fixed by the affiliating university. :

2.9 **No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop :**

As an affiliated college this institution follows the curriculum and syllabi set by the university. The College enjoys no autonomy in developing its own curriculum. However, some very senior faculty members are members of the university Committee/Board for restructuring / revision/ development of Curriculum. Dr. Kalyan Mukherjee of the Commerce Department and Mr N.T.Singh of the Manipuri Department are members of the University Curriculum Development Board.

2.10 **Average percentage of attendance of students**

75 %

2.11 **Course/Programme wise distribution of pass percentage :**

| Title of the Programme | Total no. of students appeared | Division      |                          |                    |                   |                    |
|------------------------|--------------------------------|---------------|--------------------------|--------------------|-------------------|--------------------|
|                        |                                | Distinction % | I %                      | II %               | III %             | Pass %             |
| B.A.                   | 132                            |               | No -(12)<br><b>9.09%</b> | (70)<br><b>53%</b> | (09)<br><b>7%</b> | (91)<br><b>69%</b> |
| B.Sc                   | 38                             |               | (21)<br><b>55%</b>       | (13)<br><b>34%</b> | (00)<br>0%        | (34)<br><b>89%</b> |
| B.Com                  | 37                             |               | (09)                     | (13)               | (03)              | (25)               |

|  |  |  |     |     |    |     |
|--|--|--|-----|-----|----|-----|
|  |  |  | 24% | 35% | 8% | 68% |
|--|--|--|-----|-----|----|-----|

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC convenes meeting of the HODs and convenes meeting of all the faculty members of all departments through the Hojai College Teachers' Association periodically to get feedback on issues pertaining to teaching and learning . It facilitates solutions by mediating with the management and with students and other stake holders . In matters related to scheduling of internal examinations, speedy evaluation and declaration of result , facilitating availability of study material to students through the library , arranging remedial classes , interaction with the Students' Union in engaging more and more students in academic, co-curricular and extension activities and encouraging teachers as well as students to participate more and more in seminars, workshops etc the IQAC has played a catalytic role.

### 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | <b>04</b>                           |
| UGC – Faculty Improvement Programme            |                                     |
| HRD programmes                                 |                                     |
| Orientation programmes                         | <b>02</b>                           |
| Faculty exchange programme                     |                                     |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions |                                     |
| Summer / Winter schools, Workshops, etc.       |                                     |
| Others   |                                     |

### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | <b>24</b>                     |                            |  |  |
| Technical Staff      | <b>1</b>                      |                            |  | <b>1</b>                               |

## **Criterion – III**

### **3. Research, Consultancy and Extension**

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has succeeded in motivating the faculty members to take up original research work. It has organised college level seminars and workshops to impress upon the necessity of continuing research and writing along with their teaching assignment and institutional assignments. AS a result, more and more teachers have taken up Minor Research work by availing of the UGC funding and some have registered for Ph.D and M.Phil

### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs | Nil       | 1       | 1          | Nil       |

### 3.3 Details regarding minor projects

|                     | Completed     | Ongoing | Sanctioned | Submitted     |
|---------------------|---------------|---------|------------|---------------|
| Number              | 03            |         |            | 03            |
| Outlay in Rs. Lakhs | Rs.3,45,000/- |         |            | Rs.3,45,000/- |

### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | Nil           | 10       | Nil    |
| Non-Peer Review Journals |               | 08       |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               | 04       |        |

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

Some of the research papers published by a few faculty members have good number of citations .

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|----------|
|-----------------------|---------------|----------------------------|------------------------|----------|

|   |           |     |               |               |
|---|-----------|-----|---------------|---------------|
| Major projects  | Nil       |     |               | Nil           |
| Minor Projects  | 18 months | UGC | Rs.3,45,000/- | Rs.3,45,000/- |
| Interdisciplinary Projects  |           |     |               |               |
| Industry sponsored  |           |     |               |               |
| Projects sponsored by the University/ College                           |           |     |               |               |
| Students research projects<br>(other than compulsory by the University) |           |     |               |               |
| Any other(Specify)  |           |     |               |               |
| Total   | 18 months | UGC | Rs.3,45,000/- | Rs.3,45,000/- |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National      | State | University | College |
|---------------------|---------------|---------------|-------|------------|---------|
| Number              |               | 2             |       |            | 02      |
| Sponsoring agencies |               | UGC and ICSSR |       |            | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 **No. of collaborations** : International  National  Any other

3.14 **No. of linkages created during this year**

Dr. Kalyan Mukherjee of the Deptt. Of Commerce became a resource person for SEBI and one Awareness programme and one Workshop on Financial Education were conducted in the college as well as in an NGO, Ajmal Foundation, as part of our Extension Programme.

Mr Nazrul Islam Barbhuyan of the Education Deptt. And Mr Nirmal Debnath of Statistics Deptt. Successfully established links with ICSSR and organised a National Seminar on Demography related topic.

Teachers of the Science faculty have links with various bodies like Assam Science Society, Assam Mathematical Society and many teachers are inspired by linkages with the Assam Sahitya Sabha.

3.15 **Total budget for research for current year in lakhs :**

From Funding agency : Rs.3,45,000/-

From Management of University/College : Nil

Total : Rs.3,45,000/-

3.16 No. of patents received  
this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | Nil    |
|                | Granted | Nil    |
| International  | Applied | Nil    |
|                | Granted | Nil    |
| Commercialised | Applied | Nil    |
|                | Granted | nil    |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| Nil   |               |          |       |            |      |         |



3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

|    |
|----|
| 05 |
| 10 |

3.19 No. of Ph.D. awarded to faculty from the Institution

|     |
|-----|
| Nil |
|-----|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

|     |  |     |  |                 |  |           |  |
|-----|--|-----|--|-----------------|--|-----------|--|
| JRF |  | SRF |  | Project Fellows |  | Any other |  |
|-----|--|-----|--|-----------------|--|-----------|--|

3.21 No. of students Participated in NSS events:

|                  |     |                     |     |
|------------------|-----|---------------------|-----|
| University level | 1   | State level         | Nil |
| National level   | Nil | International level | Nil |

3.22 No. of students participated in NCC events:

|                  |     |                     |     |
|------------------|-----|---------------------|-----|
| University level | nil | State level         | Nil |
| National level   | 1   | International level | nil |

3.23 No. of Awards won in NSS:

|                  |     |                     |     |
|------------------|-----|---------------------|-----|
| University level | Nil | State level         | Nil |
| National level   | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

|                  |  |                     |  |
|------------------|--|---------------------|--|
| University level |  | State level         |  |
| National level   |  | International level |  |

3.25 No. of Extension activities organized

|                  |    |               |    |
|------------------|----|---------------|----|
| University forum |    | College forum | 03 |
| NCC              | 02 | NSS           | 02 |
|                  |    | Any other     |    |

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. A Health awareness Camp with emphasis on mother-child health was organised in Kumrakatta village in collaboration with HAMM Hospital & Research Centre in August 2012.
2. The teachers of the college –Mr Pradip bagchi of Zoology , Mr R.K.Rath of English, Dr Satyajit Kumar of Chemistry, Mr Subhajit Chakraborty of Physics, Dr Sujit Ranjan Acharjee of Chemistry and Dr Manjit Saikia of Botany departments respectively imparted part time coaching to hundreds of TET ( Teacher Eligibility Test) for two months at the Deshbandhu Vidyapith auditorium and at the Ravindra Vidyalaya .
3. A Blood Donation camp was organised by the college in collaboration with the Assam Aids Control Society at the Ramkrishna Sebashram premises at Hojai on 13<sup>th</sup> May 2013. Students donated blood and created awareness about donating blood to save precious lives.
4. The Commerce Department of the college conducted a workshop on “ Financial Education’ at a reputed NGO Ajmal Foundation.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|-------|
| Campus area   |          |               |                |       |
| Class rooms   |          |               |                |       |
| Laboratories  |          |               |                |       |
| Seminar Halls   |          |               |                |       |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |          |               |                |       |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |          |               |                |       |
| Others  |          |               |                |       |

#### 4.2 Computerization of administration and library

A fresh stock taking of the available books and journals started and revamping of the physical set up was done. Computerisation and data entry process continued.

#### 4.3 Library services:

|                  | Existing |           | Newly added |          | Total  |           |
|------------------|----------|-----------|-------------|----------|--------|-----------|
|                  | No.      | Value     | No.         | Value    | No.    | Value     |
| Text Books       | 21783    | 20,17,064 | 3118        | 3,91,000 | 24,901 | 24,08,064 |
| Reference Books  | 576      | 77,593    | 38          | 9298     | 614    | 86,891    |
| e-Books          |          |           |             |          |        |           |
| Journals         | 19       | 13,166    |             |          | 19     | 13,166    |
| e-Journals       |          |           |             |          |        |           |
| Digital Database |          |           |             |          |        |           |
| CD & Video       | 35       |           | 13          |          | 48     |           |
| Others (specify) |          |           |             |          |        |           |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 26              | 02            | 15       | 02               | 02               | 05     | 16          | 05     |
| Added    | Nil             |               |          |                  |                  |        |             |        |
| Total    | 26              | 02            | 15       | 02               | 02               | 05     | 16          | 05     |

#### 5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Most of the departments barring only two out of the 18 departments were provided computers and broadband connectivity. The UGC Network Resource Centre was further strengthened. One more computer and internet was provided to the office.

Software was procured to facilitate management of salary payment and record maintenance and computerisation of admission, attendance , examination work introduced.

#### 4.6 Amount spent on maintenance in lakhs :

|  |                       |
|--|-----------------------|
| i) ICT                                   | Rs.19,679/-           |
| ii) Campus Infrastructure and facilities | Rs.27,29,378/-        |
| iii) Equipments                          | Rs.3,01,356/-         |
| iv) Others                               | Rs.3,66,947/-         |
| <b>Total :</b>                           | <b>Rs.34,17,360/-</b> |

### **Criterion – V**

#### **5. Student Support and Progression**

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC coordinates activities of various cells constituted to enhance academic and co-curricular activities of the students and to give a fillip to the academic and research interests of the faculties.

It facilitates financial help to needy students at the time of admission by identifying and recommending the appropriate body, i.e, the Students' Aid Fund Committee and thereby provides financial support to the students making it possible for many students belonging to economically backward background to continue college education who otherwise would have bade goodbye to studies.

The IQAC also coordinate activity of the Remedial Coaching to the SC,ST and OBC and other minority students as well as weaker students from the general category to help cope up with the lessons. It also facilitates borrowing of books and study materials and provides computer and internet facility to those students by liasoning with the library and remedial coaching centre of the college.

##### 5.2 Efforts made by the institution for tracking the progression

The IQAC requests the principal to convene meetings of the HODs, student union leaders and Professors-in-charge and heads of various committees and cells to take stock of the academic progress. Performance of the students in the Internal Assessment examinations are also taken in to account and teachers are requested to inform the students about their progress or otherwise and take remedial measures accordingly.

5.3 (a) Total Number of students

| UG   | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1639 |    |        |        |

(b) No. of students outside the state

(c) No. of international students

| No   | % |
|------|---|
| 1097 |   |

Men

| No  | % |
|-----|---|
| 542 |   |

Women

| Last Year |     |     |     |                       |       | This Year |     |     |     |                       |       |
|-----------|-----|-----|-----|-----------------------|-------|-----------|-----|-----|-----|-----------------------|-------|
| General   | SC  | ST  | OBC | Physically Challenged | Total | General   | SC  | ST  | OBC | Physically Challenged | Total |
| 515       | 254 | 162 | 479 |                       | 1410  | 535       | 309 | 216 | 579 |                       | 1639  |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Under the “Coaching for Entry in Services for SC,ST,OBC and minorities” coaching classes are held beyond college hours. In such classes teachers issue study guidelines and provide tips apart from making available books and materials pertaining to General Studies, current affairs, General and mental ability, reasoning, personality development, interview skills etc and mock tests are conducted. Guest experts are also invited to interact with the students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Apart from periodical counselling by the teachers of the college, the Information & Career Guidance Cell (ICGC) in existence since 2003 holds workshops and counselling sessions at intervals. On 18-2-2012 Mr Rajib Deka, Student Counsellor of Gauhati University was invited as a resource person to a counselling session to inform the students about the latest career options and how to pursue them successfully.

No. of students benefitted : About 50

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

5.8 Details of gender sensitization programmes

Not held

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

**No. of students participated in cultural events**

State/ University level  National level  International level

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports :State/ University level  National level  International level   
 Cultural: State/ University level  National level  International level

**5.10 Scholarships and Financial Support**

|  | Number of students | Amount             |
|--|--------------------|--------------------|
| Financial support from institution                                   | <b>85</b>          | <b>Rs.68,000/-</b> |
| Financial support from government                                    | <b>03</b>          | <b>Rs.9000/-</b>   |
| Financial support from other sources                                 |                    |                    |
| Number of students who received International/ National recognitions |                    |                    |

**5.11 Student organised / initiatives**

**Fairs :** State/ University level  National level  International level   
**Exhibition:** State/University level  National level  International level

5.12 No. of social initiatives undertaken by the students

A blood grouping and blood donation awareness camp under the aegis of NSUI branch of Hojai was held in the college.

5.13 Major grievances of students (if any) redressed: Nil

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**Criterion – VI****6. Governance, Leadership and Management**

## 6.1 State the Vision and Mission of the institution

### VISION

Making education a means for the reconstruction of society by training the students to foster the freedom of the mind, the humanity of the heart and the integrity of the individual so that they can realize the great ideals of economic justice, social equality and political freedom and the power of human resources.

### MISSION

- 1.To impart quality education, keeping in view the needs of the times and harmonizing it with the cultural matrix of the society.
- 2.To equip the students with commonsense, sanity, coolness, self-control and hard work so that they can effectively counter the menace of communalism, intolerance, gender bias, violence , hatred and corruption.
- 3.To promote, foster and sustain interest in physical and social sciences, Arts and Culture and to increase the employability of the students in a meaningful way.

## 6.2 Does the Institution has a management Information System

### a) Administrative procedures :

1. Use of Tally as an MIS tool in accounting and financial record keeping.
2. Use of software for salary payments etc.
3. IQAC, and Governing council meetings for feedback and decision making.
4. Periodic meetings of various committees and decision making therein.
5. Departmental meetings on syllabus completion and correction feedback.

### b) Students' records:

1. Monthly attendance record and feedback of defaulter students.

### c) Evaluation and examination procedures:

1. Existence of full-fledged examination committee and updated maintenance of concerned records.
2. Periodic meetings of examination committee.

### d) Research administration:

1. Active research committee for related administration and decision making.



6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The college follows the curriculum prepared by the affiliating university.

### 6.3.2 Teaching and Learning

1. Conducting unit tests, group discussions and home assignments etc.
2. Exposing students for outdoor learning through educational trips, excursions, camps etc.
3. Adopting advance methods of teaching in the class room.

### 6.3.3 Examination and Evaluation

The College switched over to the Semester System with effect from the Academic year 2011. Simultaneously old annual system and the new semester system ran in a parallel manner .

Unit tests are conducted after the completion of topic /unit. Extra lectures are conducted by the faculties to complete the syllabus in the stipulated time. After the theory examination, answer papers are assessed, by following strictly the rules and regulations laid down the University of Mumbai and the result is declared in the stipulated time.

The examination schedule of various classes are notified well in advance. The examination schedule includes the following information,

1. Date of submission of home assignment or project reports.
2. Date of unit tests,

### 6.3.4 Research and Development

1. A Research committee has been formed for inculcating research atmosphere.
2. Guiding teachers for improving API through participation in conferences and through publishing of articles, books and research work.
3. Motivating teachers to take research projects.
4. Supporting teachers with study leaves, allowances etc.
5. Improving library and laboratory facilities for research.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

Computerised data entry by using Library software is nearing completion.. The library shares the INFLIBNET network to provide easy access to study and reference material to the teachers and researchers. New books, journals, CD and DVDs are being acquired.

A new cycle stand was constructed and a canteen set up and many class rooms added. The administrative block shifted to the front by making drastic repair and modifications.

Internet access is given to the computers in the departments and laboratories. in the laboratories.

### **6.3.6 Human Resource Management**

Students are the prime Human Resources. Our college strives to develop this resource by engaging the students in activities like, N.S.S., N.C.C., social and Cultural activities, Gymkhana activities, etc.

The institution also endeavours to enhance the capability of the staff through refresher courses, workshops etc., and the Non-teaching staff through computer literacy, Governing Body members through monthly meetings, Alumni through alumni meeting and Parents through Parent-teacher meetings and thus contributing to the optimum use of human resources.

### **6.3.7 Faculty and Staff recruitment**

The governing Body on obtaining approval from the DHE advertises for applications on the basis of vacancies created by resignations or superannuation and the Governing Body appoints as per UGC norms.

The regulations laid down by the government, university and U.G.C. are the guiding norms in the recruiting process of the teaching faculty. Due process like advertisement, interview etc according to set norms are followed.

The temporary teaching and non-teaching staff is recruited on a temporary basis, on the institutional level.

### 6.3.8 Industry Interaction / Collaboration

The Department of Chemistry and Botany and Management have established links with some local industry houses and work along side them for sensitizing the people regarding water contamination, purification, tree plantation, medicinal use of plants, horticulture etc.

### 6.3.9 Admission of Students

Admission of students is done on merit basis. Being a rural college there is a local pressure to admit all those students who apply. Even though the college finds it tough to withstand the local pressure from the students and guardians, it has stuck to its insistence on a cut off percentage. Being a co-education institution both boys and girls are eligible.

Apart from regular semester courses introduced from the 2011 academic session, distance education mode through IDOL ( Institute of Distance and Open Learning) is in operation and many students are admitted through these programmes.

There was an IGNOU programme under Convergence Scheme operational for the past five years but as of now it has been withdrawn.

### 6.4 Welfare schemes for :

|              |  |
|--------------|--|
| Teaching     | Facility to avail of instant Loan during emergency from Staff Mutual Benefit Fund.                     |
| Non teaching | 1.Facility to avail Loan from Mutual Fund<br>2. Concession in Admission Fees for children of Employees |
| Students     | Welfare Fund with Insurance.   |

6.5 Total corpus fund generated : **Rs.3,98,774/- only**

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |             | Internal |           |
|----------------|----------|-------------|----------|-----------|
|                | Yes/No   | Agency      | Yes/No   | Authority |
| Academic       | No       |             | No       |           |
| Administrative | Yes      | Govt. Audit |          |           |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable since we are neither autonomous nor a university

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

### 6.11 Activities and support from the Alumni Association

The Alumni Association has as its members the past students of the college who are now working in diverse fields and are having key positions in the society. Some of the present faculty members are the alumni of this college. Even a past President, Secretary and some members of the Governing Body of the College were the alumni of the college. The Alumni Association takes part in cultural functions during the Annual Students' Week function.

Two rounds of general meetings with the Alumni have been held recently to chalk out detail plans about celebrating the forthcoming Golden Jubilee function of the college towards December 2014. Efforts are on to contribute something significant to the college in its Golden Jubilee year by the Alumni Association

### **6.12 Activities and support from the Parent – Teacher Association**

Originally it was planned to have one “Parent Teacher Association” for the college. But to make it really meaningful and practically functional it was later decided to have “Parent Teacher Units” in every Department. The parents / Guardians and the teachers of the department meet at regular intervals to discuss the difficulties / progress of the students.

The concept of Parent-Teacher Association was given a new twist and a further extension when it was agreed upon to give the teacher the role of paren-ship. According to this new concept of ‘Parent Teacher’, a teacher in the department takes over the parent-ship of 10 to fifty students depending on the size of the classes. The teachers thus establishes a direct contact with the students and looks after aspects like attendance, discipline, dress code, co-curricular and extra-curricular aspects and lesson progress etc.

### **6.13 Development programmes for support staff :**

The support staff plays an important role in the development of the institution. Taking this into consideration the following activities have been introduced for their well being.

1. Duties are allotted in a time bound manner
2. Advance payment provision in emergency is availed by them
3. The support staff are also included as member of the Mutual Benefit Fund of the Staff and they can easily and instantly avail of a loan during dire necessity and emergency.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly :**

The college has a sprawling campus located in an ideal spot. The greenery and vegetation around the campus was appreciated by the NAAC Peer Team during their visit in 2004. On a continuative basis tree plantation, drainage, beautification, waste disposal are carried out to keep the campus green and clean.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Identity cards and badges along with uniform for the students was made mandatory and introduced 1st year are strictly followed.
- Departmental seminars were insisted upon and departments took it seriously.
- Cycle stand, drinking water supply, use of modern teaching aid, community-institution link and interaction based workshops and cultural functions.
- The cultural cell and the Journal committee are making positive contribution to the intellectual and creative activities.
- Internal assessment of students has made the students more serious and focussed on their studies.

### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- The teachers of the college have decided to contribute to the building of an imposing gate to the college in view of the forthcoming Golden Jubilee celebrations.
- National and State-level seminars, workshops, invited lectures were organized in the college.
- An ICSSR sponsored Interdisciplinary national seminar was held in the college on “Demographic Changes and Its Impact on Socio-Economic and Cultural Life of the People of Northeast India on 18th, 19th and 20th of April 2013. Dr. Gayatri Goswami, HOD of Education, Gauhati University delivered the keynote address in the presence of many distinguished participants and guests.
- A UGC sponsored National Seminar on “Representation of Women in the English Fiction from Northeast India” was organized by the Deptt. Of English on 9th and 10th May 2013 in the college with a wide participation. Eminent writer, critic and professor Dr Udayon Mishra and Dr. Tillotama Mishra along with Dr Nandana Dutta, Prof and Head, Gauhati University, Dr Nigamananda Das from

Nagaland University, Dr. Bishnu Charan Das from Assam University, Diphu Campus were the guests. College teachers from Assam and other northeastern states and West Bengal had many lively and brainstorming sessions where various aspects of women's studies were deliberated upon.

- A Guest Lecture on "The Importance of Translation" was delivered by Dr M.Q.Khan, former Vice-Chancellor of Berhampur University, Odisha organized by the Department of English

•Important Days and celebrations like Human Rights Day, Women's Day, Environment Day, Teachers' Day, Hindi Diwas, Swami Vivekananda's Birth Day(Youth Day) were observed with pomp and gaiety and guest speakers exhorted the students on the significance of the celebration of these days.

•As a result of a representation to the local MLA and Hon'ble Minister in the Assam Cabinet, Dr. Ardhendu Dey, earth filling of the college ground along the college road was taken up and half of the field which was like a swamp earlier has been filled and fit for activities like games and open meetings etc.

•Under the College campus beautification scheme, new pavements with coloured concrete blocks in the campus were constructed, rooms and halls were painted and barbed fencing was erected and small gardens were set up.

•Construction of a basketball court started.

•Construction of Residential quarters for the 4th Grade employees, especially for the night watchmen started.

•Construction of a cycle stand completed where 500 and more cycles of the students could be parked without fear of being stolen.

•Professors of general classes like English, Pol. Science, Economics, Education and MIL subjects who normally address students numbering 200 and a little more were provided with battery operated speaker-amplifier system as teaching aid to use in the class rooms.

•Providing safe and filtered drinking water to students through installation of large Aqua guard machines started.

•Work started on the new Physics Building was completed in time and the Physics Department along with two labs shifted there.

•More teachers have been granted research projects funded by UGC and other agencies. Seventeen (17) Minor Research Projects were undertaken with UGC assistance in the academic year.

- Eleven students who acquired NCC "B" and "C" certificates succeeded in getting appointments in the Indian military and other paramilitary services.
- Seven students won accolades for the college in various individual and group events in Inter college and youth festival competitions.

- Cell for Physically Challenged Person created.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

1. The prestigious Annual Lecture programme under the aegis of the HCTA is held annually and the tradition of inviting a renowned educationist, litterateur, scientist, environmentalist and eminent person of high social standing and intellectual is continued to inspire the students and teachers and the local citizens.
2. At the inaugural ceremony of any function/ National Seminar etc it is a practice to get some trees planted at the hand of the invited guests as a symbolic gesture to commemorate the occasion and simultaneously to contribute to improving the environment scenario.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**7.4 Contribution to environmental awareness / protection**

Every year as part of the celebration of World Environment Day the college organises tree plantation programmes in the college campus and in the neighbourhood. The faculties and guests impress upon the students the importance of planting trees and create awareness about environment.

Also it is a practice in the college to start functions or National Seminar etc with plantation of trees as one agenda in the inaugural programme.

Environmental studies is a compulsory subject for the B.A, B.Sc and B.com students and as part of their project preparation the students get the opportunity to visit local villages and forests and highlight the issues relating to the environment.

The faculties in the college awake the people and convince the role of trees in the survival of the living things, during the N.S.S. camp

7.5 Whether environmental audit was conducted?      Yes       No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT**

**Analysis) :**

SWOT Analysis not yet conducted . But in the action plan for 2013-14 Academic year Conducting SWOT Analysis has been kept on the top of the agenda.



**8. Plans of institution for next year :**

1. A new RCC Chemistry lab be constructed .
2. National and State-level seminars, workshops, invited lectures should be organized on a regular basis at reasonable intervals in the college.
3. Students should be encouraged to take part in sports events in local, district level, inter-college and inter-university level as well as in state and national level.
4. To improve the erratic power supply and to maintain steady supply of electricity in the campus a separate transformer be installed in the campus.
5. The college canteen be given a major facelift and standard is maintained.
8. A boundary Wall on the front side and on the backside of the college be built to protect college property and to prevent foray of cattle, entry of outsiders to the college.
9. Modernisation and reform in the conduct of examination , especially internal examination will be introduced.
10. An NSS unit be open in the college to encourage the students to inculcate a spirit of social service, discipline and to carry out extension work.
11. A scout and Guide wing should also be set up in the college to inculcate a spirit of social service, discipline and to carry out extension work.
7. Network Resource Center (UGC aided) should be be further developed and quality of computers and connectivity be improved. Internet facility will be provided to each Department.

8.Celebration of important days of the year ( Environment day, Hindi Day, Science day etc.)

9.The flow of New Books and Journals including Online journals for the Library should be maintained and membership and networking via INFLIBNET be established.

10..A boundary Wall on the front side and on the backside of the college be built to protect college property and to prevent foray of cattle, entry of outsiders to the college.

Name : Dr. Biman Kumar Bhatta.



Signature of the Chairperson, IQAC

Name: Rabindra Kumar Rath



Signature of the Coordinator, IQAC

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### Annexure I

#### Abbreviations:

|      |   |                                       |
|------|---|---------------------------------------|
| CAS  | - | Career Advanced Scheme                |
| CAT  | - | Common Admission Test                 |
| CBCS | - | Choice Based Credit System            |
| CE   | - | Centre for Excellence                 |
| COP  | - | Career Oriented Programme             |
| CPE  | - | College with Potential for Excellence |

|      |   |  |
|------|---|--|
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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